
MEMORANDUM

TO: LONNY GRAFMAN, PROJECT SUPERVISOR
FROM: JENNA DAVEY, CALEB WEGENER, KAREN DUARTE, RICHARD THOMPSON
SUBJECT: ENGINEERING 215 DESIGN PROJECT SECTION I AND DRAFT DOCUMENT OUTLINE
DATE: SEPTEMBER 20, 2016

Purpose

The purpose of this memo is to turn in our draft document outline, as well as our drafted Section I.

Discussion

The items attached to this memo include a hard copy of both our draft document outline and our draft of Section I. Our draft document outline was taken from Moodle and formatted in Word as per your preferences. For the Section I outline, we included an introduction, wherein we describe our partners—the Sanctuary—as well as the overall purpose of this design project. Also in Section I is our project objective, which is to skillfully design a useful and sustainable rain water catchment system to use at the place of business of the Sanctuary. A final addition to Section I is our black box model, which is used to reinforce our objective.

Recommendation

It is our recommendation that you review these attached documents, and proceed to give us feedback on how to better our work, so that the completed project is the best it can be.