

Jeffrey Heredia

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[\(408\) 666-5603](tel:(408)666-5603)

CAREER FOCUS

Detail-oriented student with strong technical skills and the ability to learn concepts quickly.

SUMMARY OF SKILLS

- Excellent analytical skills
- Computer proficient
- Microsoft Office, Excel, PowerPoint proficiency
- Collaborative team member
- Energetic and organized
- Attention to detail
- Quick learner
- Cooperative team member

EDUCATION AND COURSWORK

Computer Science

Humboldt State University – Arcata, California

General Engineering

Evergreen Valley Community College – San Jose, California

EXPERIENCE

- Demonstrated strong communication skills through running school assemble.
- Developed strong work ethic through long hours of manual labor
- Expanded multitasking and time management skills through working as a line cook.

WORK HISTORY

04/2013 to 03/2015

Cook

Harmon Corporation – San Jose, California

11/2009 to 07/2012

Project Landscaper

By the Yards Landscaping – Lacey, Washington

EXTRA-CURRICULAR ACTIVITIES

- Record holding state swimmer
- Volunteer work at Salvation Army
- French Club
- Fishing Club
- Cross Country
- Volunteer Swim Coach

References available upon request