



Student User Guide for EconPortal
*Macroeconomics in Modules, Second
Edition*

Krugman/Wells

Getting Started with EconPortal for Krugman/Wells *Macroeconomics in Modules*, 2e

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Overview


Welcome to EconPortal, your complete Web-based study tool for *Macroeconomics, Second Edition*, by Paul Krugman and Robin Wells. Not only does it lighten your backpack by offering online access to your textbook and other course materials, but communication tools make it easier to connect with your class community. With EconPortal, you can:

- ☐ Follow a personalized study plan that helps you assess your progress in learning each chapter's material.
- ☐ Work with supplemental resource material, such as flashcards.
- ☐ Do homework with instant grading and feedback.
- ☐ Take and share online notes.
- ☐ Participate in discussion forums and chat rooms.
- ☐ Communicate with your teacher and/or other students via course email.

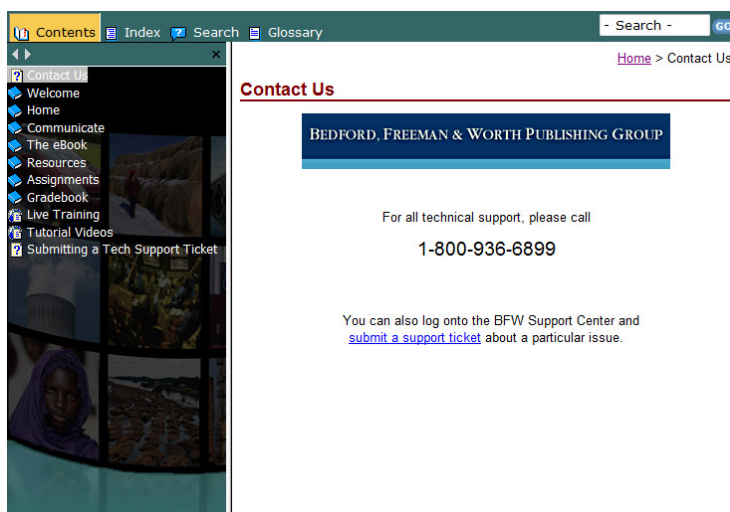
Note: Depending on how your instructor has configured the EconPortal for your class, you may not have access to all these features.

This guide is designed to get you into the course software, introduce you to the main features, and leave you comfortable enough to begin working in the EconPortal on your own.

Getting Help

 EconPortal includes a comprehensive help system with step-by-step instructions for performing a variety of tasks in the program. To access it, click the Help (?) button in the bottom-left corner of the screen. (Note: this online help system is available after you've logged in to EconPortal.)

For questions that aren't answered by the help system, contact EconPortal Technical Support, available 24/7. Call 1-800-936-6899.



System Requirements

The following Web browsers are formally supported and tested for use with EconPortal:

- ❑ **Windows:** Internet Explorer version 6 or 7 and Firefox version 1.0 and above.
- ❑ **Mac OS X:** Firefox version 1.5 and above.

In addition, some EconPortal resources require Adobe Shockwave Player, Adobe Flash Player, Apple QuickTime (5.0 or above), Java, or Adobe Acrobat (version 6 or above). The latest versions of these plug-ins can be downloaded free of charge from Adobe, Sun, or Apple Web sites.



To see which plug-ins you have installed and to find installers, go to the online help system and select the **System Check** link from the System Requirements section or go directly to <http://courses.bfwpub.com/syscheck/>.



Note: To view some features of the Portal, you may need to turn off your browser's pop-up blocker, and any pop-up blocker(s) in third-party toolbars you may have added to your browser, such as the Google or Yahoo toolbar.

Registering for the Course

To get access to EconPortal, you have two options:

1. Purchase access to EconPortal through the campus bookstore (either packaged with a printed textbook or by itself).
2. Purchase access to EconPortal directly from our web site.

Option One: Registration with an Activation Code

1. Go to http://courses.bfwpub.com/krugmanwells_modules_macro and select the **REGISTER an Activation Code** link. The following registration screen will appear.
2. Then, enter your Activation Code, name, and e-mail address. Your email address will serve as your username for EconPortal.
3. Create a password. The password must be at least 4 characters long and should be something memorable.
4. Optionally supply a password hint.
5. After confirming your email address, select your school location (state/province) from the drop-down menu at the bottom of the screen. A new drop-down menu will then appear where you can choose your institution; then a course/instructor drop-down menu will appear where you can select your course.
6. Click **NEXT** at the bottom of this screen, confirm your information on the following screen, and click **CREATE ACCOUNT** to complete the registration process.

https://purchase.bfwpub.com/?productId=psych_p - Account Creation - Windows Internet Explorer

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Register an Activation Code

- Enter the following information to register your copy of PsychPortal for Myers' *Psychology*, Eighth Edition:

Activation Code*:

First Name:

Last Name:

Email:

Note: Your e-mail address will serve as your username for PsychPortal.

» Please enter a **password** for your account. Your password must be between 4 and 20 characters long, and may contain only letters, numbers, and/or the underscore (" _ ") character. (If you've previously registered for any other website associated with a Bedford/St. Martins, W.H. Freeman, or Worth Publishers textbook, use the same password you used then. If you're not sure, just enter a password below and we'll check it for you.)

Password:

Retype Password:

» Optional: Enter a question that will remind you of your password, should you forget it. For example, if your password is a street address, your hint might be: Where did I live when I was 12?

Password Hint:

» Finally, please type **your** e-mail address in again here. Mis-typed e-mail addresses are the most common cause of registration and login problems. Also, we need a correct e-mail address for you in order to send you confirmation of your registration.

Confirm **Your** E-mail:

- Please select the course/section you'd like to register with. Start by selecting your institution's state or province.

» Select the state or province where your **institution** is located:

If you can't find your course, your instructor has not yet registered the course with our system. Check back later. If your course is within one week of beginning and you still don't see it listed here, please contact our **technical support center**.

NEXT

* If access to PsychPortal was bundled with a printed textbook, you should find your Activation Code printed on a card accompanying the printed book. Each Activation Code can be used only once, and PsychPortal subscriptions are not transferrable.

Option Two: Purchase Access Directly Via the Site

1. Go to http://courses.bfwpub.com/krugmanwells_modules_macro and select **PURCHASE access to EconPortal** and then select your state/province from the drop down menu. You will then be prompted to select your institution and your course from additional drop-down menus.
2. Enter an email address and password, as described in the Activation Code instructions on page 3.
3. Enter payment information including your name (as it appears on the credit card); card number, expiration date, and billing address, then click **NEXT**. After confirming your information, you should click **PLACE YOUR ORDER**.
4. Once you have placed your order and the system has confirmed payment, you will see a screen that says "Thank You," and confirms your name, email address, username, and password. You will also receive a confirmation email.

Note: You won't be able to change your email address once you have registered, so you must choose an address that will be valid for the duration of the course.

Once you have completed this process, go to http://courses.bfwpub.com/krugmanwells_modules_macro.php, enter your email address and password, and click **LOG IN** (see below).

Logging in to the Course

To login to the EconPortal course, go to http://courses.bfwpub.com/krugmanwells_modules_macro.php. Supply your email address and password and click **LOG IN**.

MACROECONOMICS
SECOND EDITION in MODULES

ECONPORTAL

Login to EconPortal

Email Address

Password

LOG IN [Forgot your password?](#) [Need to switch courses?](#)

☐ Remember me on this computer

New to EconPortal? Get Started Here!

Preview: » [ECONPORTAL](#) as a student

Students: » [PURCHASE](#) access to EconPortal
» [REGISTER](#) an Activation Code

Instructors: » [REQUEST](#) Trial Access
» [ADOPT](#) EconPortal

WORTH PUBLISHERS

Paul Krugman | Robin Wells
with Margaret Ray and David Anderson

[Privacy Policy](#) | [Terms of Service](#) | [Refund Policy](#)
[Contact Us](#) – [Technical Support](#) | [System Check](#)

If you have any trouble with a log-in id or password, call 1-800-936-6899 or contact technical support via email at techsupport@bfwpub.com.

The EconPortal Home Page

Once you've logged in to EconPortal, the home page appears. From here, you can access all the information, tools, and resources in EconPortal.

Note: Your instructor can customize this home page to suit the needs of your class, so what you see may not exactly match what is shown here.

Use tabs to go to specific pages of the EconPortal course.

Search the entire Portal for a topic, or jump to a page or section.

View info about the course and the instructor.

Edit your user profile, forward course mail and

Display online help.

Log out.

Switch to a different section.

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MACROECONOMICS SECOND EDITION in MODULES

HOME COURSE MATERIALS ASSIGNMENTS CENTER

EconPortal (Macroeconomics in Modules 2e)

Announcements
View Past Present All | Sort: Descending
Wednesday, June 15, 2011
WELCOME TO ECONPORTAL: EconPortal is your complete Web-based study tool and easy-to-use system. With it, you can:
• Explore the material
• Practice with activities and flashcards.
• Take quizzes with instant grading and feedback.
• Communicate with your teacher and/or other students.
Wednesday, June 01, 2011
TIPS FOR SUCCESS: On the log-in screen, you should perform a "System Check" BEFORE you begin working with EconPortal. Go to: <http://courses.thepub.com/syscheck>. Check out the HELP menu (on the upper-right) for useful guides. See more "Tips for Success" posted to the "Course Materials" tab.

EconPortal QuickStart
• **Home:** Check any announcements or course information provided by your instructor. Check out the Economist News Feed for timely news articles related to econ.
• **Course Materials:** Graphing tools, activities, quizzes, resources for instructors, and other tools are organized by resource type or by Module.
• **Assignments Center:** Homework and assessments from a broad range of learning resources and from a pre-loaded course outline can be assigned by the instructor.

Course Info
» Course Name: EconPortal (Macroeconomics in Modules 2e)
» Course #: ALL Section #: ALL
» Instructor: Henry Jones
To add your course syllabus, click the "edit" button just above

The Economist News Feed
Elevate the Discussion. **SUBSCRIBE TODAY** The Economist
Students are qualified to receive a discounted academic subscription to *The Economist*. **Best Offer** - Get 51 issues for just \$1.51 per copy. That's 76% savings off the cover price. Instructors will receive a complimentary subscription when 10 or more students purchase a subscription for classroom instruction.
For students: To subscribe to *The Economist* [Click here](#). Use promotional code: **TWV20**
For professors: Remember to provide your professor ID number to your students to get credit toward your complimentary subscription. To register and receive an ID number [Click here](#). Use promotional code: **TWU20**. If you already have an ID number or want to subscribe [Click here](#). Use promotional code: **TWU20**.
Carson Block: Red-flag raises + (Jul 7)
KAL's cartoon + (Jul 7)
Dow Chemical: Making it in America + (Jul 7)

The EconPortal eBook

The EconPortal eBook is a complete online version of Paul Krugman and Robin Wells' *Macroeconomics, Second Edition*.

To open the eBook's table of contents, click the **EBOOK** tab at the top of the page. From there, select the chapter or section where you want to go. You can also jump directly to a chapter by selecting it from the eBook drop-down list on the home page.

To get started in the eBook, choose a chapter here

Once you're in the eBook, use the navigation pane (on the left) and the **Previous** and **Next** links to get around a chapter or to go to another chapter. Use the **Search** box in the upper-right corner of the window to jump to the eBook section corresponding to a given printed page, or use it to find information on any given topic.

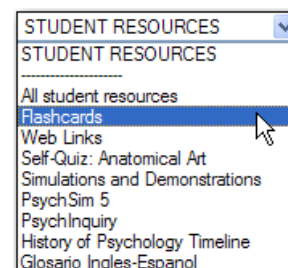
The screenshot shows the EconPortal eBook interface for 'ECONOMICS' by Paul Krugman and Robin Wells, Second Edition. The interface includes a top navigation bar with tabs: HOME, EBOOK, DIAGNOSTIC QUIZZING, COURSE MATERIALS, ASSIGNMENT CENTER, GRADEBOOK, and The Economist. A search box is located in the top right corner. On the left, there is a navigation pane for 'Chapter 3. Supply and Demand' with a list of sections. The main content area displays the chapter title and a list of sections. A callout box points to the search box with the text: 'Type a term to search for, or enter a page or section number, then click Go.' Another callout box points to the 'Previous' and 'Next' links with the text: 'Use Previous and Next to cycle through the sections.' A third callout box points to the 'eBook Tools' button with the text: 'Click this...'. A fourth callout box points to the 'eBook Tools' button with the text: '...to open the eBook Tools menu.' The 'eBook Tools' menu is shown as a pop-up window with options: Bookmarks, Search, Glossary, Add Note, Modify Note, Add Sticky Note, Show All Notes, Add Highlighting, Clear Highlighting, eBook Settings, and eBook Help.

Every section contains hyperlinks to additional material, related sections, learning tools, and glossary definitions. To highlight a phrase, double-click it. To bookmark a section or add your own notes, click the **eBook Tools** button.

You can also access these resources from through the Course Materials page. Click the **COURSE MATERIALS** tab (or click the Course Materials link on the home page if available).

In addition to resources supplied by the publisher, your instructor may add course-specific resources, such as discussion forums or lecture slides. These are listed directly on the Course Materials page.

To view EconPortal Course Materials, select a type of resource from the Student Resources drop-down list and a chapter from the Chapters drop-down, then click **go**. Click on any of the displayed resources to access it.



Viewing Quizzes & Assignments

When your instructor creates an assignment in EconPortal, it is added to the **Assignment Center**. EconPortal keeps track of what assignments you've completed and when upcoming assignments are due.

To view all assignments, both past and upcoming, click the **Assignment Center** tab. (Assignments due in the current week may also be listed on your home page).

The Quizzes & Assignments page lists all of your course assignments. It shows due date, gradebook points, and status. You can use the **Sort assignments by** drop-down box to change the order in which assignments are listed. Click an assignment to jump to it.

ECONPORTAL SECOND EDITION **ECONOMICS** Paul Krugman Robin Wells

HOME ENOSTIC QUIZZING COURSE MATERIALS ASSIGNMENT CENTER GRADEBOOK The Economist

Enter search terms or page number Shannan Brown (Course Editor)

Assignment Center Current time: Tuesday, March 02, 2010 - 12:58 PM Go to Calendar + HELP

ADD AN ASSIGNMENT SHOW UNASSIGNED ITEMS

SHOW: ALL ENROLLED USERS Sort assignments by: Due Date (latest first)

Assignment Type / Title	Access/Availability	Due Date	Gradebook Points (# Grades)	Actions
Chapter 1 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 2 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 3 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 4 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 5 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 6 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 7 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 8 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 9 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 10 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 11 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 12 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 13 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 14 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 15 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 16 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 17 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 18 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove
Chapter 19 Self-Check Quiz	Set	Set	10 (1)	Report Grade Remove

Jump to the calendar, which shows assignments arranged by due date.

Click an assignment title to work on the assignment.

Choose how assignments are arranged on the page.

Due dates for assignments are also entered in your course calendar. Click **Go to Calendar** to display the calendar.

Checking Your Grades


Click the **Grades** link on the home page to check your current status in the course. This link is available under Course Work and may also be listed under Gradebook, if available. The Grades page shows your current overall grade at the top of the page. Grades for each assignment follow, along with any comments entered by your instructor.

The screenshot shows the 'Grades' page in EconPortal. At the top, it says '10, student {qa_student_10@school.edu}' and 'Overall: 92.88%'. Below this is a table with columns: Title, Grade, and Comments. The table lists several assignments with their grades. Callouts from text boxes point to specific elements: 'Current overall grade.' points to the 'Overall: 92.88%' text; 'Total grade points given to the assignment.' points to the 'Grade' column; 'Instructor comments.' points to the 'Comments' column; and 'Your grade on the assignment.' points to the grade '100' for the 'Submitted Quiz (100 pts.)' assignment.

Title	Grade	Comments
Submitted Quiz (100 pts.)	100	
Test Quiz (100 pts.)	90	
Quiz 1 (100 pts.)	88	
Quiz 2 (100 pts.)	90	
Test Office Assignment (100 pts.)	95	
Homework (100 pts.)	90	
Submitted Quiz (100 pts.)	100	

Course Mail

EconPortal includes its own email system for communicating with your instructor and others in your course. Your instructor will use this course mail to send out reminders or to communicate directly with you. To access your course mail, click **Inbox** in the Communicate area of your home page. (Or click **Compose** to jump directly into writing an email.)

 **Note:** your course mail will be automatically forwarded to the email address you use to sign in to the portal. To change your email forwarding address, click the **Preferences** button in the sidebar on the left of your screen. Click **System Settings**, page down to **Mail Settings** and enter the email address to forward your mail to at the bottom of the page. Select a forwarding mode, and click **Save**. When you reply to forwarded course mail, the reply is sent through the outside email associated with the sender, not through the course mail system.

Mail Settings

Directions: You can have a copy of mail that you a forwarding mode.

Forwarding Address

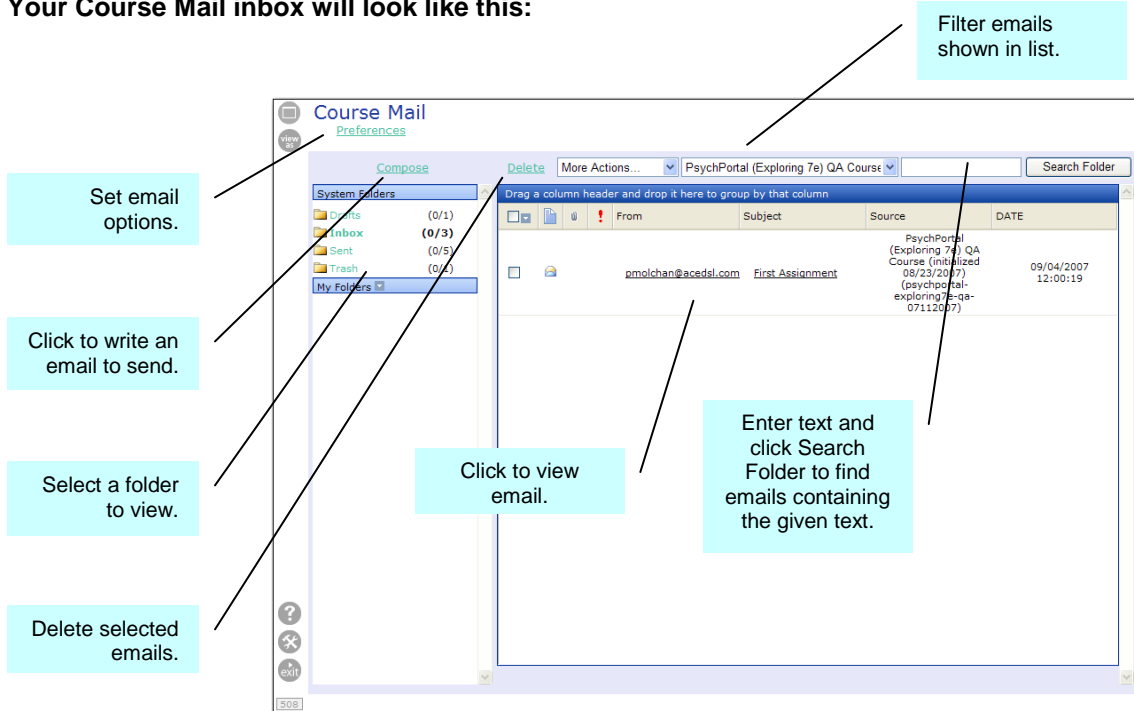
pmolchan@acedsl.com

Forwarding Mode

Forward my course mail and mark as read in course

Save Cancel

Your Course Mail inbox will look like this:



To send an email, click Compose (from either the Course Mail page or the home page). Click Add Recipients and add course members to the To, CC, or BCC lists, then click OK. Type the subject and email text, then click Send.

Your Compose Message screen will look like this:

