

Belle Ciotti

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Objective

A position employing my skills and hard work on interesting and rewarding projects.

Education

ENGINEERING STUDIES | ONGOING | HUMBOLDT STATE AND COLLEGE OF THE REDWOODS

- Related coursework: Engineering Mechanics, AutoCAD, Engineering Design, Intro to Environmental Resources Engineering
- Member of Engineers Without Borders Student Chapter

BA GEOGRAPHY | MAY 2007 | HUMBOLDT STATE UNIVERSITY

- Major: Geography
- Minor: Chinese Studies
- Related coursework: GIS, Spatial Analysis, Writing
- Graduated Cum Laude

Experience

MEMBER-MANAGER OF LLC | THE JAM | AUGUST 2006 TO PRESENT

- Co-owner of this local restaurant/nightclub. Involved and experienced in every aspect of operation and management. Bookkeeping, license holder, hiring, training, ordering, account management, stocking, customer service, and bartending.
- Won Best of Humboldt: "Best Sports Bar" by weekly county publication, North Coast Journal, 2016
- Provided a successful, inviting, interactive business to the community.

GIS INTERN | SIX RIVERS NATIONAL FOREST | EUREKA 2008

- Volunteered as an intern for a total of 78 hours. Worked with a Geographic Information System, or GIS, by updating and entering data into the database.
- Experience working in an office environment.

Skills & Abilities

- Excellent work ethic, with a great sense of company success and community involvement.
- Great organization and attention to detail.
- Commitment to ongoing learning and skill improvement.
- Good communication skills, both technical and traditional.
- An ability to work well with others.

References

- Available upon request.